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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 8th June 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Councillor Code of Conduct and Meeting Etiquette**

***The Localism Act 2011***requires every council to promote and maintain high standards of conduct by members and co-opted members of the council.

Note: While the Code of Conduct sets out the minimum standards of behaviour expected, together with the guidance, it is designed to encourage councillors to model the high standards expected, to be mutually respectful even if they have personal or political differences.

**5. Public Time**

**6. Approval of Minutes**

**To resolve to approve** as a correct record the

minutes of Council Meeting dated 11th May 2022.

**7. Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0466**

**15 Little Lane Longridge PR3 3NS**: Proposed demolition of existing conservatory and replacement with single storey extension to rear with balcony over.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0466>

**Application Reference: 3/2022/0377**

**1 Brewery Street and 7 Berry Lane Longridge**: Proposed change of use from dwelling house to dental surgery to allow extension of and internal connection to existing surgery at 7 Berry Lane. Internal changes include creation of two additional surgeries and additional staff space. No external alterations.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0377>

**Application Reference: 3/2022/0143**

**Longridge C of E Primary School** Berry Lane Longridge: Proposed extension to existing preschool unit.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0143>

**Application Reference: 3/2022/0437**

**The Vicarage Church Street Longridge PR3 3WA:** 5 x 4m high Lawsonia Conifers to be removed due to yellow spot marks.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0437>

**8. Longridge Environment Group Proposal**

**Council to discuss** the proposal submitted by Longridge Environment Group.

**9. Councillor Vacancy - Alston Ward**

**Council to discuss and agree** the recruitment for this vacancy.

**10. Committee Membership**

**Councillors to discuss and agree** the membership for both the Working Groups and Committees.

**11. The Annual Governance Statement and Approval of AGAR Form**

**Councillors to approve** the Annual Governance Statement and **note the update** with Scribe.

**12. Annual Meeting of Electors**

**Council to discuss and agree** the agenda for the meeting of the Electorate.

Meeting will be held on **Wednesday 6th July 2022 from 7pm** at the Civic Hall.

**13. Rural Market Town Membership**

**Council to discuss and agree** therenewal of membership.

**14. Goosnargh and Longridge Agricultural Show**

**Council to decide** a rota for Councillors to manage the stall.

**15. Estates Committee**

a) Reportfrom the Estates Committee

**Council to note** the report.

b) Picnic Benches Towneley Gardens

**Council to note** the committee's recommendation.

c) Memorial Bin

**Council to note** the committee's recommendation.

d) Insurance Renewal

**Council to note** thatthe Property Insurance has been successfully renewed.

**16. Budget Committee**

a) Reportfrom the Budget Committee

**Council to note** the report.

B) Longridge Environment Group

**Council to note the committee's recommendation for a 50% reduction to the cost of room hire for the proposed twenty sessions.**

**C)** Longridge Heritage Centre Trust

**Council to note the agreed grant of £200**

**17. Finance**

**Council to authorise payment** of the following**:**

**a.** **Resolve to pay** TPCS - £48.38 (landline/broadband bill Town Council office - (13.05.2022 - 12.06.2022)

**b. Resolve to pay** Rosemary Glen - £1.070.69 Cleaning of Station Buildings / Public Toilets May 2022

**c. Resolve to pay** Terry Lewis - £272.00 (Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. Weed killer also applied. May 2022)

**d. Resolve to pay** A & D Drains - £240.00 unblocking of drains

**e. Resolve to pay** Rural Market Town Group Membership - £135.60

**f. Resolve to pay** Goosnargh and Longridge Agricultural show - £2000 Grant monies.

**g. Resolve to pay** Longridge Town FC **-** £1000 Grant monies for the PA System.

**h. Resolve to pay** LongridgeHeritage Centre Trust - £200 for the reprint costs of 'Our Heritage - Longridge Past and Present'.

**i. Resolve to pay** Advance Print Solutions - £88.11 for production the production of the Electorate leaflets.

**j. Resolve to pay** Holden & Company - £504.00 AGAR preparation 2021/ 2022

**Council to authorise** the following retrospective payments:

**a.** **Resolve to pay** Longridge Environment Group - £15.00 (Tree guards)

**b.** **Resolve to pay** Water Plus £423.91 Water & Waste Bill 21.02.2022- 21.05.2022

**Council to note the following direct debits** which are for information only**:**

**a.** Salary - £1186.40(May 2022)

**b.** Electric Bill - £812.11 (12.04.2022 - 17.05.2022)

**c.** Gas Bill - £105.84 (21.04.2022 - 17.05.2022)

**d.** Hygiene Bins Station Buildings - £61.34 (April 2022)

**18. Reports from Councillors on Issues Raised by Residents (for information only)**

**19. Items in Progress**

**20. Date of the next Estate & Budget Committee Meeting**

**Council to note** the next Estates Committee meeting will be on 28th June 2022 at 2pm

**Council to note** the next Budget Committee meeting will be on 5th July 2022 at 2pm

**On the above meeting dates, committee members will elect a Chair and Vice Chair.**

**The terms of reference will be discussed and put to the Council at the next Council meeting on 13th July 2022 at 7pm**

The meetings will be held in The Station Building (PR3 3JP).

**21. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 13th July 2022 at 7pm**

**By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.**

**22. Part 2 - Confidential Items**

**Council to discuss and note** the verbal update.